

**Embassy of India**  
**Paramaribo**

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Clarifications sought by the prospective bidders for Embassy Website maintenance are as given below:

S. No.	Query / Confirmation Related to	Query	Replies to the queries
1	Hosting Link Confirmation	Have you got the [.GOV.IN] domain approved from NIC? Please share the [.GOV.IN] URL for the website?	Yes, <a href="https://www.indembassysuriname.gov.in/">https://www.indembassysuriname.gov.in/</a>
2	EMD Exemption Confirmation	As per of <b>GFR Rule 170</b> , as followed by other mission portal, we are assuming that <b>EMD is Exempted</b> for MSME. Please confirm? <i>Note: We generally submit MSME Certificate with BSD (Bid Security Declaration) to mission portals Bid Submissions</i>	<b>Please see Annexure I, Page No. 17 of the RFP dated 20.11.2024</b>
3	Online Bid Submission Confirmation	All of the Mission Portals project take Email based 2 packet Bid Submission wherein  Technical Bid document zip as per of <b>Annexure I</b> Financial Bid Password Protected PDF File. The password is shared with Tender Authority at the time of Financial Bid opening over email or over VC by qualified Bidder participation. <b>Please confirm the online Bid submission over email?</b>	Please see Page No. 1 of the RFP dated 20.11.2024 in which clearly mentioned that "The bids shall be submitted only by email at <a href="mailto:hoc.paramaribo@mea.gov.in">hoc.paramaribo@mea.gov.in</a> and <a href="mailto:adm.paramaribo@mea.gov.in">adm.paramaribo@mea.gov.in</a> ".

4	Performance Security (PS) percentage to 3%	<p>In Mission RFP where, one side, EMD is exempted, you had asked for 10% as Performance Security from the successful bidder.</p> <p>Please note that Gov of India is promoting MSME participation in Tenders by EMD Exemption and Performance Security range from 3%- 10% wherein 3% is kept keeping MSME participation in mind</p> <p>Hence, we request you to keep performance security as 3% for successful bidders ?</p> <p>As a reference, this request was considered by other Mission portals including EOI Oslo, Nepal and others in recent past and made the Performance Security as 3% by issuing a tender corrigendum.</p>	Performance Guarantee will be as prescribed by the MEA. However, this can be clarified with MEA & confirmed at the bid opening stage.
5	Vendor Participation in Financial Bid Opening	<p>Similar to all other mission portals, we request you allow our participation over VC in Financial Bid opening wherein we can share the Financial Bid password live.</p> <p>Please confirm?</p> <p><i>As a reference, this request was considered by other Mission portals including EOI Oslo, Nepal and others in recent past and made the Performance Security as 3% by issuing a tender corrigendum.</i></p>	<p>Yes, please see page No. 8, Point No. 9 (i) Financial Bid of the RFP dated 20.11.2024.</p> <p>Yes, it can be shared by WhatsApp also separately with the Mission.</p> <p>The bidders who qualify for financial bid stage, will be asked to provide the password for opening their financial bid during live VC</p>
5	Vendor Participation in Financial Bid Opening	<p>Similar to all other mission portals, we request you allow our participation over VC in Financial Bid opening wherein we can share the Financial Bid password live.</p> <p>Please confirm?</p>	<p>Yes, please see page No. 8, Point No. 9 (i) Financial Bid of the RFP dated 20.11.2024.</p> <p>be shared by WhatsApp also separately with the Mission.</p>
6	Current services active on Portal	<p>Please list us the Forms needed on Website like Indian Student Registration Form?</p> <p>Please let's know if you are planning to use Embassy Appointment System over the Portal or you are using 3<sup>rd</sup> party for managing Appointments for Counsellor Services?</p>	<p>All the required forms needed on website like registration form for Indian nationals, Students Registration forms, Trade enquiry form.</p> <p>Consulars Services are not outsourced in this Mission and appointment system for Consular Services will be managed by the Mission itself.</p>

7.	Financial Bid (Annexure II)	<p>Annexure II template is confusing.</p> <p><b>Problem: -</b> After the First Year Cost Section, "Successive Years" section is not clarifying on how many years its referring to, hence, different vendors can put different costs based on their understandings and they can disguise on understanding while opening the financial bid.</p> <p><b>Solution Suggestion: -</b> Successive year section should be broken with separate sections for 2<sup>nd</sup> year and 3<sup>rd</sup> year Costs and each year cost</p> <p><b>NOTE:</b> Please note that PBG (performance bank Guarantee) for multi-year AMC projects is calculated on % for 1<sup>st</sup> year Costing which is then carried forwarded against next year AMCs.</p>	<p>As you may see, in the first year – web designing development are involved. However, in subsequent years the work is limited to hosting and maintenance. The company is required to submit PBG (performance bank</p> <p>Guarantee (PBG) as per the 1<sup>st</sup> year cost. In the subsequent year, the company that is awarded the contract may have the option either to PBG continue with the same PBG or to provide a new PBG.</p>
8		Pre- bid Conference	There is no pre-bid meeting and bidder can seek clarifications by email.