

## **CONTRACT**

### **Resource Person (Part-time Local Teacher)**

This Contract is executed on \_\_\_\_\_ between Mr/Ms \_\_\_\_\_ as (Part-time Local Teacher-cum-Performer), \_\_\_\_\_ (name of the discipline) (hereinafter referred to as "Local Teachers") and the Embassy of India/ICC \_\_\_\_\_, represented through Mr/Ms \_\_\_\_\_, Head of Chancery, Embassy of India/Director, Indian Cultural Centre (hereinafter referred to as the "Employer").

Resource Person has agreed to be appointed as Part Time Local Teacher cum- Performer, \_\_\_\_\_ with the Employer and the Employer has agreed to take on appointment the Local Teacher under the terms and conditions of this Contract as given hereunder -

#### **A) General**

- i. Appointment is purely of a temporary nature and for a maximum period of one year commencing from \_\_\_\_\_
- ii. The part-time Local Teacher will be on a probation for a period of one year from the date of joining during which the services can be terminated by either side without any prior notice and assigning any reason.
- iii. The Employer has the right to terminate the services of Local Teacher without assigning any reason whatsoever, by giving one month's prior notice.
- iv. The part-time Local Teacher has the right to resign from the services for any reason whatsoever by giving one month's prior notice.
- v. During the employment with Embassy/ICC, services of the part-time Local Teacher will be governed by the rules and regulation prescribed by the Employer from time to time. Disputes or grievances, if any, will be settled according to the Embassy of India rules and regulations.
- vi. The part-time Local Teacher relinquishes his/her rights to approach the local law-enforcement agencies/courts in case of any dispute arising out of his/her employment with the Employer. An Undertaking to this effect shall be submitted by the Local Teacher to the Employer before joining the service. They shall also submit Police

Clearance Certificate issued by the local police authorities where he/she is residing before joining the service.

- vii. The part-time Local Teacher shall conduct himself/herself befittingly to promote Indian culture and relations between India and Suriname and their people and shall not indulge in any activities contrary to the overall interests of the Employer.

**B) Honorarium**

- i. The part-time Local teacher will be paid @ of US \$ \_\_\_\_\_ (US Dollars \_\_\_\_\_ per hourly/weekly/monthly basis depending on local circumstances.
- ii. The Oart Time Local Teacher will not be entitled for any other benefits/allowances/performance fees by Mission/ICC.
- iii. Payment on account of salary will be paid only on the basis of actual attendance duly certified by the concerned Head of the Wing.
- iv. No payment will be made for the period of absence.

**C) Responsibilities of the Local Teacher in General**

- i. The Part-time Local teacher to work as per time table drawn by the employer and the schedule of classes should be worked -out as per the convenience of the local students.
- ii. The part-time Local teacher to record his/her attendance diligently with the Mission/ICC.
- iii. In addition to regular classes, the Part-time Local Teacher should contribute in additional out-reach activities at other venues, including performances, workshops, master classes etc.
- iv. The Part - time Local teachers should present performances by his/her students. The Local teacher should perform only when Embassy/ICC feels that it is absolutely necessary and wherever possible with the students taking classes at the ICC.

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Part-time Local Teacher

HOC/ Employer